

57 Jarvis Lane,  
Halifax NS, B3K 3J3  
Email: caring.learning@eastlink.ca  
Phone: (902)-453-5089



## Summer Student Day Camp

**Position:** Day Camp Counsellor (Coordinator) 3 positions

**Supervisor:** Program Coordinator

**Hours of Work:** Normal Hours of work are from Monday to Thursday, 9:00 am to 4:00pm, with flexibility.

**Wage:** \$17.50/hr. (9 weeks)

**Start Date:** June 26<sup>th</sup>, 2023

### Job Description

Under the supervision of the Program Coordinator, the Day Camp Counsellor will be responsible to coordinate with the Day Camp Leader to deliver the services and programs offered within the Mulgrave Park Caring and Learning Centre's Day Camp. This is done through careful and creative planning and promotion allowing for a fun and safe experience for the Day Campers.

### Desired Qualities/Qualifications

- High School completion
- Previous experience working with children.
- Previous experience in a day camp setting is desired.
- A team player, who is willing to work with others, including other staff members, parents/guardians, and the public.
- First/Aid CPR level C is desired or a willingness to obtain.
- Also, must have a criminal reference check and child abuse registry check.

### Duties

Responsibilities include, but are not limited to the following:

- Assist with the development of Summer Day Camp program for children 5-12 years.
- develop activity plans and assist in determining program supplies and equipment needed.
- Implement Summer Day Camp programs: including leading recreation, arts and crafts, healthy living, activities and field trips.
- Supervise and provide leadership for children participating in summer programs to ensure a safe and caring environment that promotes positive child development.
- Assist with set up and cleanup of all activities.
- Administrative and other duties as required.

The Summer Camp Counsellor will be responsible for performing all duties as listed and other duties as requested by the Program Coordinator.

**To Apply:**

Please drop off your cover letter and resume to the Mulgrave Park Caring and Learning Centre (57 Jarvis Lane) or email it to our Executive Director, AJ Simmonds  
caring.learning@mulgravepark.ca

*Please note that only those selected for an interview will be contacted.*